



ACEIT™ SOFTWARE
Army Support Contractor DMS Procurement

To: U.S. Army Support Contractor Supporting a Specific Government Sponsor

Subject: Obtaining ACEIT as a Government Furnished Software (GFS) and Sponsored DMS

To request ACEIT as GFS for your site, you must complete the enclosed “Certification for Release of ACEIT as Government Furnished Software to a U.S. Government Support Contractor” (Form CTR-1). Once the CTR-1 has been submitted, we will send to our U.S. Army sponsor for approval. Complete the requested information on the enclosed “Software Release Agreement”.

If you wish to use ACEIT on any other task other than that specified on the CTR-1, then you must purchase a license. If that is the case, please refer to the “Purchase” page at our website www.aceit.com for further information.

The ACEIT Government Program Office, Air Force Life Cycle Management Center (AFLCMC HAOL/FZC) has asked Tecolote Research, Inc. to recoup a fair share of the ACEIT distribution, maintenance and support (DMS) costs from each ACEIT site. Since your sponsor has a support contract with Tecolote Research, Inc. to distribute ACEIT on their behalf, you do not have to pay an annual fee for ACEIT DMS. If you are not sure that your sponsor has a DMS support contract with Tecolote Research, Inc., please feel free to contact us to find out. Please note, that if the support contract expires you will be required to pay the annual DMS fee.

When we receive your completed CTR-1 form, a “Software Release Agreement” signed by you and a completed “Sponsored ACEIT DMS Order Form”, we can provide to ACEIT to you as GFS. As the software release agreement states, if you do obtain ACEIT as GFS, you are permitted to use ACEIT only for the project, contract, and time period specified by the government sponsor on the CTR-1 form.

The attached documentation should answer most of your questions. If you have further questions, please contact us. We recommend that you visit the ACEIT website at www.aceit.com. It contains a wealth of information, including the current training schedule. If you wish, we can provide tailored training at the site of your choosing. Call for details and thank you for your interest in ACEIT.

Enclosures:

1. Certification for Release of ACEIT as Government Furnished Software to a U.S. Government Support Contractor (Form CTR-1)
2. U.S. Support Contractor Software Release Agreement
3. U.S. Government Support Contractor ACEIT Site Responsibilities
4. Sponsored ACEIT Distribution, Maintenance, and Support (DMS) GFS Order Form



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CERTIFICATION FOR RELEASE OF ACEIT AS GOVERNMENT FURNISHED SOFTWARE TO A U.S.
GOVERNMENT SUPPORT CONTRACTOR

COMPLETE AND SUBMIT TO:	ACEIT Sales Tecolote Research, Inc. 420 S. Fairview Avenue, Suite 201 Goleta, CA 93117-3654 (805) 964-6963 aceit_sales@tecolote.com
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SECTION 1 – U.S. GOVERNMENT SUPPORT CONTRACTOR INFORMATION (To be completed by Support Contractor)		
Point of Contact:	Phone:	
Company Name:	Email:	
Mailing Address:		
Number of Employees in Company:	Size Status (Per 13 CFR Part 121): <input type="checkbox"/> Small Business NAICS Code _____ <input type="checkbox"/> Large Business	Company's Major Supplies/Services:

SECTION 2 – U.S. GOVERNMENT SPONSOR CERTIFICATION (To be completed by Support Contractor)		
I understand I may obtain ACEIT distribution, maintenance, and support (DMS) from Tecolote Research, Inc. through existing U.S. Government omnibus ACEIT support contracts. If I choose not to do so, the above U.S. Government Support Contractor must pay an annual fee for ACEIT DMS. Also, if the above Support Contractor receives ACEIT as Government Furnished Software (GFS), it may not use ACEIT for any efforts other than those identified below.		
U.S. Government Supporting Office:		
Organization:	Name:	
Address:	Title:	
	Phone:	
	Email:	



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Program/Task Name:	Contract Number:	End Date:
Federal Agency/Component, e.g., DOE, IRS, Army, DHS:		

Under the above listed contracts, the Support Contractor **does** **does not** provide **solely** Advisory and Assistance Services as defined in FAR 37.201 in one or both of the following areas:

- (a) Management and professional support services, i.e., contractual services that provide assistance, advice or training for the efficient and effective management and operation of organizations, activities (including management and support services for R&D activities), or systems.
- (b) Studies, analyses and evaluations, i.e., contracted services that provide organized, analytical, assessments/evaluations in support of policy development, decision making, management, or administration, including studies in support of R&D activities.

U.S. Government Approval: (internal use only – leave blank)	
Name:	Phone:
Title:	Email:
Organization:	
Signature:	Date:



**U.S. GOVERNMENT AND U.S. GOVERNMENT SUPPORT CONTRACTOR
ACEIT SOFTWARE RELEASE AGREEMENT & SITE RESPONSIBILITIES**

The ACEIT software and documentation is provided solely for use by U.S. Government agencies and U.S. Government Support Contractors as Government Furnished Software (GFS). It is not for general distribution, and it may not be released to non U.S. Government agencies, contractors, or foreign nationals, or quoted or extracted for publication, or otherwise copied or distributed without specific written authorization by the U.S. Government that it be used only for U.S. Government purposes.

Tecolote Research, Inc. controls the configuration of the ACEIT software suite. The compiled executable code and data are provided for installation on your computer. You shall not change, modify, or copy the ACEIT code. You will not release it to anyone other than those immediately within your organization. If there is any question as to the express permission implied within this agreement, you will contact Tecolote Research, Inc. in writing for clarification.

If your organization does not have a contract with Tecolote Research, Inc. to provide ACEIT software distribution, maintenance, and support (DMS), or is authorized U.S. Government Support Contractor and is not sponsored under a U.S. Government contract with Tecolote Research, Inc. to provide DMS, you will need to pay Tecolote Research, Inc. an annual fee for ACEIT DMS.

The above conditions are agreed to on this date:

<u>Organization:</u>			
<u>Mailing Address:</u>			
<u>Street:</u>			
<u>City:</u>	<u>State:</u>	<u>Zip:</u>	
<u>Responsible Individual</u>			
<u>First Name:</u>		<u>Last Name:</u>	
<u>Title:</u>			
<u>Phone:</u>			
<u>Email:</u>			
<u>Signature:</u>	<u>Date:</u>		

E-mail completed agreement to: aceit_sales@tecolote.com

Or mail to: Tecolote Research, Inc.
Attn: ACEIT Sales
420 S. Fairview Avenue, Suite 201
Goleta, CA 93117-3654



U.S. GOVERNMENT AND U.S. GOVERNMENT SUPPORT CONTRACTOR ACEIT SITE RESPONSIBILITIES

ACEIT RELEASE POLICY

The software, data, and documentation are available for use by the U.S. Government and its certified support contractors. However, unless the government organization has an ACEIT support contract with Tecolote Research, Inc. each of its sites and its support contractors must pay an annual fee for distribution, maintenance, and support (DMS) of ACEIT software, data, and documentation before they receive the software. DMS fees for subsequent years are optional if the organization elects to use its existing version of the software, data, and documentation with no further distribution of updates or use of technical support. All other entities must obtain an annual license from Tecolote Research, Inc. to use the software (DMS is included with the license fee). If you have any questions concerning this policy, contact the ACEIT Government Program Director, AFLCMC HAOL/FZC, Hanscom AFB, MA 01731.

ACEIT RELEASE AGREEMENT

An authorized individual must sign an ACEIT Software Release Agreement. This protects the software, documentation, and data from unauthorized use, disclosure, and loss of configuration control. Please make your ACEIT users aware of the agreement's content. Email the signed original to ACEIT Sales at aceit_sales@tecolote.com or mail to Tecolote Research, Inc., 420 S. Fairview Avenue, Suite 201 Goleta, CA 93117-3654

DISTRIBUTION, MAINTENANCE, AND SUPPORT (DMS)

All government and support contractor sites are charged an annual fee by Tecolote Research, Inc. for costs associated with Tecolote Research, Inc.'s ACEIT software/data/documentation DMS services before they receive the ACEIT software. If you or your Government sponsor has an ACEIT DMS support contract with Tecolote Research, Inc. you may not be required to pay the DMS fee.

ACEIT TRAINING

The Government ACEIT Program Director (AFLCMC HAOL/FZC) strongly recommends users attend a formal ACEIT training course before they receive the ACEIT software. If not provided by the Government, you can obtain training directly from Tecolote Research, Inc. at your site or at various Open Class locations, see <https://www.aceit.com/training-center> for the ACEIT training schedule. You can contact Tecolote Research, Inc. directly to arrange training. Call (805) 964-6963.

SOFTWARE PROBLEMS

All software problems should be reported through the ACEIT website <https://www.aceit.com>. Please use this when you have any software problems or wish to suggest enhancements. Your local ACEIT expert or point of contact should review each potential problem first to see if it is a site-specific problem or a software problem. If the local expert can't solve it, use the website. If it's an urgent problem, please email ACEIT_Support@Tecolote.com or call ACEIT Support directly at (805) 964-6963.



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U.S. GOVERNMENT AND U.S. GOVERNMENT SUPPORT CONTRACTOR ACEIT SITE RESPONSIBILITIES

COPYRIGHT

ACEIT and related material may be reproduced by and for the U.S. Government for government purposes only. No reproduction is permitted by contractors and non-U.S. Government entities. All ACEIT software, knowledge base, training, user's guides and documentation are copyrighted by Tecolote Research, Inc.

DEVELOPMENT AND CONTROL

ACEIT is developed and fielded through various U.S. Department of Defense contracts (funded by DASA-CE, AFCAA, NCCA, AFLCMC, NSWC, SMC, and others), under the direction of the Cost Analysis Directorate (AFLCMC HAOL/FZC) Air Force Life Cycle Management Center, Hanscom AFB, MA 01731. Tecolote Research, Inc. controls the configuration of the ACEIT software suite. The compiled executable code and data are provided for installation on your LAN or computer. You shall not reverse engineer, decompile, disassemble, change, modify, or copy the ACEIT code.

ACEIT WEBSITE

The ACEIT website may be accessed at <https://www.aceit.com>. It contains the ACEIT training schedule, points of contact, links to related home pages, and downloadable forms, technical papers, and demos. For those who have a current ACEIT support contract, a current paid DMS fee, or a current paid license, the ACEIT home page has online technical support available, e.g., downloadable software patches, software upgrades, revised inflation indices, etc.

DISCLAIMER

AFLCMC HAOL/FZC, the U.S. Government, and Tecolote Research, Inc., make no warranty or representation, either express or implied, with respect to this software, data, or documentation, including its quality, performance, merchantability, or fitness for a particular purpose. Because the software is inherently complex and may not be completely free of errors, all users are advised to verify all work prepared using the software. In no event will the U.S. Government or Tecolote Research, Inc., be liable for direct, indirect, special, incidental, or consequential damages arising out of the use or inability to use the software, data, or documentation.



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SPONSORED ACEIT DISTRIBUTION, MAINTENANCE, AND SUPPORT (DMS)

GFS ORDER FORM

<i>Complete and Submit to:</i>	ACEIT Sales Tecolote Research, Inc. 420 S. Fairview Avenue, Suite 201 Goleta, CA 93117-3654 (805) 964-6963 aceit_sales@tecolote.com
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Please type or print legibly

<i>Point of Contact:</i>	<i>Phone Number:</i>
<i>Company Name:</i>	<i>E-mail:</i>
<i>Mailing Address:</i>	<i>Sponsored by:</i>

ACEIT Distribution, Maintenance, and Support (DMS) – Number of Users at Site	
Number of Users at Site (Used to calculate fees to Army)	

A site is defined as a single worksite and division within a single physical location consisting of a part of a building, a building, or a group of buildings. For example:

- a. One major operational division in one location is considered one site.
- b. One major operational division in two locations is considered two sites.
- c. Two major operational divisions in one location are considered two sites.

A Multi-Organizational Complex Site is defined as an unlimited number of workstations (seats) at multiple sites within your geographic location.

<i>Signature:</i>	<i>Date:</i>
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INTERNAL USE	
Verified Sponsoring Agency will support this site	
Task Number	
Current Expiration Date	