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**Tip of the Month – Documentation Safeguards**

Thorough documentation is the hallmark of a good estimate. However, thorough documentation can result in a very large ACE session file. Session files containing large definitions can become problematic because they take a lot of memory, and can take longer to save (and Autosave.) Here are some features designed to reduce the size of your session and to safeguard your documentation.

- **Definition Cleanup** – Deleting definition keywords does NOT delete the definition from the session file. Run *Documentation>Definition Cleanup* to identify and delete any unused definitions.
- **Documentation Unload** – Periodically backup your ACE session documentation to ensure that you can always recover if anything happens to your documentation. Run *Documentation>Unload* to save your definitions in a separate Word document or RTF file.
- **Close and Reopen ACE** – Putting pictures into your documentation takes a lot of memory, especially if you are doing it repeatedly. If you receive an unexpected error, it is likely that your computer is running low on memory. If this happens, try to Save As with a different name. We recommend that you close and reopen ACE at least once or twice a day to ensure that ACE can run as efficiently as possible.
- **Pasting Data from Other Sources** – If you are pasting data from Excel into your documentation, the most efficient method is to just copy and paste. This pastes as text so the data can be edited. Note that if the copied region is wider than the definition editor page, you can increase the page width by using *View > Page Width*. If you want a picture of the copied region, use the new ACE 7.3 option *Edit>Paste as Picture*. You no longer need to go to any other application; just copy the information to the clipboard, then Paste as Picture into your ACE definition.
- **Save often!**

Please be aware that including PowerPoint presentation slides, Word documents with embedded objects, and pictures of large Excel tables can greatly increase the size of your session.



**ACEIT 7.3 Receives Certificate of Network Worthiness**

We are pleased to announce that ACEIT 7.3 has been awarded a Certificate of Network Worthiness (CoN) from the U.S. Army Network Enterprise Technology Command (NETCOM). The CoN is required for all enterprise software products in the Army Enterprise Infrastructure Network. The certification assures that ACEIT is in full compliance with the Army Enterprise Infrastructure's strict standards for security, compatibility, and sustainability. This certification also applies to all National Guard, Army Reserve, and Department of Defense organizations operating within the Army Enterprise Infrastructure (AEI).

**ACEIT Training Schedule**

	Nov	Dec	Jan	Feb
<b>ACEIT 101: Introduction to ACE, CO\$TAT and POST</b>	17-20 El Segundo, CA 29-2 Boston, MA	13-16 WDC	10-13 WDC 24-27 Boston, MA	7-10 WDC
<b>ACEIT 201: Next Steps in ACE, CO\$TAT, and POST</b>			24-27 WDC	
<b>Training Bundle - 4 Day (ACEIT 101a/RISK 102)</b>				28-2 WDC

On-Site and Mechanics Training are available, contact [ACEIT Training](#) for more information.

**ACEIT Certification/Compliance Documentation**

Certification/Compliance Document	Agency	Version	Issued
AF E/APL – Certified Air Force Evaluated/Approved Products List	Air Force	7.x	29 Jun 10
Army CON – Army Certificate of Network Worthiness	Army	7.3	14 Oct 11
Army CON – Army Certificate of Network Worthiness	Army	7.2	26 May 10
NMCI – Navy/Marine Corps Intranet	Navy	6.1a, 7.1	2008, 2009
VPAT – Voluntary Product Accessibility Template	various	7.2	26 Mar 10
US Dept of Education - Client Software Accessibility Review (Section 508)	Dept of Ed	6.1a	30 Jun 05
ACAT I and II ACEIT Requirement Memorandum	Army	Any	15 Apr 04
Microsoft Gold Certified Partner (8 <sup>th</sup> Year)	various	7.2	15 Feb 11

To view the documents, visit the [Compliance Documentation page](#) on [aceit.com](http://aceit.com).

**ACEIT Version Compatibility**

ACEIT is designed to run in a Microsoft Windows operating system. Some ACEIT applications, such as CO\$TAT and POST, require Microsoft Office to run. Please see the table below for version compatibility:

ACEIT Version (release date)	Windows OS Version	Microsoft Office Version
<b>7.3 (April 2011)</b>	XP, Vista, Windows 7 (32 or 64-bit)	2003, 2007, 2010 (32-bit only)
<b>7.2a-003 (July 2010)</b>	XP, Vista, Windows 7 (32 or 64-bit)	2003, 2007, 2010 (32-bit only)
<b>7.2a (April 2010)</b>	XP, Vista	2003, 2007
<b>7.2-001 (Jan 2010)</b>	XP, Vista	2003, 2007
<b>7.2 (Dec 2009)</b>	XP, Vista	2003, 2007
<b>7.1a (July 2008)</b>	2000, XP, Vista	2000, 2003, 2007
<b>7.1 (Dec 2007)</b>	2000, XP	2000, 2003

View your ACEIT version and release date by selecting Help>About in any ACEIT application.



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